

Geneseo Elementary School

Single Day Request for Transportation Change

VALID ONE DAY ONLY ➔ Please submit on day of change



Date: _____ Teacher: _____

Child's First and Last Name: _____ Circle Day of the week:

Parent Signature: _____ M T W Th F

Child will be picked up by: _____ at _____
(ID required) (Time)

Phone Number of Person Picking up Child: _____

Reason for early dismissal: _____

- Students *leaving during the school day* can be picked up in the Elementary School Office
- Regular dismissal begins at 2:30. Parent pick up is located in the garden entrance hallway.
- *Early dismissal days* dismiss at 11:15. Parent pick up is located in the garden entrance hallway.

Emergency Bus Change ➔ Child will be going to:
Name: _____ Bus #: _____
Address: _____

Is staying after school for: _____
(Name of Activity/Club)

*Students being picked up from after school activities will be dismissed by advisor in location of activity at 3:30.

Office Copy

Teacher Copy

Dear _____
(Teacher Name)

Date: _____

A student in your class has a transportation change.

Student's Name: _____ Time: _____

Early Pick-Up

Bus Change

Staying After School